

University of Dar es Salaam



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Mkwawa University College of Education (MUCE)

Faculty of Education

Department of Educational Psychology and Curriculum Studies

Special Needs Education Unit (SNEU)

Application Form for the Short Course on Tanzania Sign Language

Instructions:

1. Please fill out all required fields.
2. Ensure the information is accurate and complete.
3. Submit this form along with any supporting documentation.
4. For assistance, contact the SNEU office at +255 762613729 or +255 755235899 or sneu@muce.ac.tz

1. Personal Details

Full Name (as per official ID):	
Date of Birth (DD/MM/YY):	
Gender (Optional):	
Nationality:	
MUCE/Non-MUCE student or staff	
Identification Document Type and Number (e.g., Passport, National ID, Staff ID, Student ID):	

2. Contact Information

Email Address:	
Phone Number:	
Postal Address (if applicable):	
Emergency Contact Name & Phone Number:	

3. Additional Information

Previous sign language background (if any):

Preferred Intake: _____

How did you hear about this course? (e.g., website, friend, social media)

4. Declaration

I hereby confirm that the information provided on this form is true and accurate to the best of my knowledge.

Applicant's Signature: _____ Date: _____

5. Fees and Payments

The fee structure for this course is as follows: 100,000.00 TZS for MUCE students, 200,000.00 TZS for MUCE staff, and 300,000.00 TZS for non-MUCE students and staff.

You can pay the fees at once or in two instalments, where the first instalment should be at least 60% of the total fees paid at registration, and the remaining fees to be paid in the third week after course commencement.

All payments should be made through the following account details:

Account Number: **0150592916700 CRDB Bank**

Account Name: **Mkwawa University College Expenditure Account**

6. Application and Submission

1. Download or Print: You can download this form from our official website (<https://muce.udsm.ac.tz/>) or pick up a hard copy from the SNEU office.
2. Attach Supporting Documents: Include a copy of your identification document.
3. Submit:
 - By Email: Send a scanned copy of this form and related documents to sneu@muce.ac.tz and a copy to joseph.milinga@muce.ac.tz
 - In Person: Hand in the completed form and documents at the SNEU office, MUCE.

Thank you for your application! You will receive a confirmation email or letter once we have processed your form. Once enrolled, you will be invited to attend a short orientation session to familiarise yourself with the course structure and instructors.