

# THE UNITED REPUBLIC OF TANZANIA



## MINISTRY OF EDUCATION, SCIENCE AND TECHNOLOGY



### UNIVERSITY OF DAR ES SALAAM

### MKWAWA UNIVERSITY COLLEGE OF EDUCATION

**Ref. No.:** BA.149/303/01/22

**Date:** 3<sup>rd</sup> May, 2025

## EMPLOYMENT OPPORTUNITIES

### 1.0 THE MKWAWA UNIVERSITY COLLEGE OF EDUCATION

The Mkwawa University College of Education is a Constituent College of the University of Dar es Salaam in Iringa, Tanzania. The College was established in 2005 following the upgrading of the former Mkwawa High School. The Management of Mkwawa University College of Education (MUCE) invites job applications from suitably qualified Tanzanians to fill the following Academic vacant posts on Permanent and Pensionable terms as mentioned below:

### FACULTY OF SCIENCE

#### 1.1 Tutorial Assistant - Computer Science (1 Post)

##### 1.1.1 Duties and Responsibilities;

- i) To undergo an induction course in pedagogy for those who had none before;
- ii) To understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) To conduct tutorials, seminars and practical;
- iv) To assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) To perform any other duties that may be assigned by the relevant authorities.

### **1.1.2 Qualifications and Experience**

Holder of Bachelor Degree in the following fields: Computer Science, Computer Engineering, Software Engineering, Information Technology, Telecommunication Engineering, Electronics science and Communication or Data Science and Artificial Intelligence with a minimum GPA of 3.8 out of 5 from a recognized university.

### **1.1.3 Remuneration:** Salary Scale: PUTS 1.1

## **1.2 Tutorial Assistant - Electronics (1 post)**

### **1.2.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogy for those who had none before;
- ii) To Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) To conduct tutorials, seminars and practical;
- iv) To assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) To perform any other duties that may be assigned by the relevant authorities.

### **1.2.2 Qualifications**

Holder of Bachelor degree in one of the following: Bachelor of Electronics and Communication Engineering, Bachelor of Engineering in Electronics And Telecommunication Engineering, Bachelor of Science in Electronic Science and Communication, Bachelor of Engineering in Electronics and Communication Engineering, Bachelor of Engineering in Communication Engineering, Bachelor of Science in Electronics and Telecommunication Engineering, Bachelor of Science in Computer Science, Mathematics and Electronics or Bachelor Degree in Physics with a G.P.A of not less than 3.8 out of 5.0 from a recognized University.

### **1.2.3 Remuneration:** Salary Scale: PUTS 1.1

## **1.3 Assistant Lecturer – Statistics (1 post)**

### **1.3.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practical's for Undergraduate Programmes;
- iii) To prepare and present case studies;

- iv) To conduct and publish/disseminate research results;
- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under Supervision;
- vii) To undergo postgraduate training to PhD level; and
- viii) To perform any other duties that may be assigned by the relevant authorities.

### **1.3.2 Qualifications:**

Holder of Master of Science in Data Science, Master of Science in Statistics, Master of Science in Mathematical Statistics, or Master degree in Mathematics and Statistics with at least a GPA of 4.0 out of 5.0. In addition the candidate must have a minimum GPA of 3.8 out of 5.0 of the first degree from a recognised University. The applicant should have a consistency career progression in his/her relevant area of specialization from Bachelors to Master's degree.

### **1.3.3 Remuneration:** Salary Scale PUTS 2.1

## **1.4 Assistant Lecturer – Biology (1 Post)**

### **1.4.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practical's for Undergraduate Programmes;
- iii) To prepare and present case studies;
- iv) To conduct and publish/disseminate research results;
- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under Supervision;
- vii) To undergo postgraduate training to PhD level; and
- viii) To perform any other duties that may be assigned by the relevant authorities.

### **1.4.2 Qualifications:**

Holder of Master of Science in Biochemistry, Master of Science in Microbiology and Molecular biology, Master of Science in Molecular Biology and Biotechnology or Master of Science in Molecular Biology with a minimum GPA of 4.0 on a 5.0. In addition the candidate must have a minimum GPA of 3.8 out of 5.0. In addition the candidate must have a minimum

GPA of 3.8 out of 5.0 of the first degree from a recognised University. The applicant should have a consistency career progression in his/her relevant area of specialization from Bachelors to Master's degree.

#### **1.4.3 Remuneration:** Salary Scale PUTS 2.1

### **1.5 Assistant Lecturer – Chemistry (1 post)**

#### **1.5.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practical's for Undergraduate Programmes;
- iii) To prepare and present case studies;
- iv) To conduct and publish/disseminate research results;
- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under Supervision;
- vii) To undergo postgraduate training to PhD level; and
- viii) To perform any other duties that may be assigned by the relevant authorities.

#### **1.5.2 Qualifications:**

Holder of Master of Science in Chemistry, Master of Science in Industrial Chemistry, Master of Science in Petroleum Chemistry, Master of Science with Education, Master of Science in Materials Science and Engineering, Master Degree in Petroleum Chemistry or Master of Science in Materials Chemistry with at least a GPA of 4.0 out of 5.0. In addition the candidate must have a minimum GPA of 3.8 out of 5.0 of the first degree from a recognised University. The applicant should have a consistency career progression in his/her relevant area of specialization from Bachelors to Master's degree.

#### **1.5.3 Remuneration:** Salary Scale PUTS 2.1

## **FACULTY OF EDUCATION**

### **1.6 Tutorial Assistant – Computer Literacy (1 Post)**

#### **1.6.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogy for those who had none before;
- ii) To understudy senior members, including attending lectures and seminars, tutorials and practical's training;
- iii) To conduct tutorials, seminars and practical's;
- iv) To assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate degree training programme; and
- vi) To perform any other duties that may be assigned by the relevant authorities.

#### **1.6.2 Qualifications**

Holder of Bachelor of Science with Education (BSc. Education) OR Bachelor of Education in Science (BEd. Science) majoring Computer Science/Information Technology with a minimum G.P.A. of 3.8 out of 5.0 from a recognized university.

#### **1.6.3 Remuneration:** Salary Scale PUTS 1.1

### **1.7 Tutorial Assistant - Early Childhood Education (1 Post)**

#### **1.7.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogy for those who had none before;
- ii) To understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) To conduct tutorials, seminars and practicals;
- iv) To assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) To perform any other duties that may be assigned by the relevant authorities.

#### **1.7.2 Qualifications**

Holder of Bachelor of Education in Early Childhood Education (ECE) with a G.P.A of not less than 3.8 out of 5.0 from a recognized University.

#### **1.7.3 Remuneration:** Salary Scale PUTS 1.1

## **1.8 Tutorial Assistant – French Teaching Methods (1 Post)**

### **1.8.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogy for those who had none before;
- ii) To understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) To conduct tutorials, seminars and practicals;
- iv) To assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) To perform any other duties that may be assigned by the relevant authorities.

### **1.8.2 Qualifications**

Holder of a Bachelor of Education in Arts (BEd.Arts) OR Bachelor of Arts with Education (BA.Ed) degree majoring in French Language with any of the following: Linguistics, Kiswahili Language, or Literature with a minimum G.P.A. of 3.8 out of 5.0 obtained from a recognized university.

### **1.8.3 Remuneration:** Salary Scale PUTS 1.1

## **1.9 Tutorial Assistant – Principles of Education (1 Post)**

### **1.9.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogy for those who had none before;
- ii) To understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) To conduct tutorials, seminars and practicals;
- iv) To assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) To perform any other duties that may be assigned by the relevant authorities.

### **1.9.2 Qualifications**

Holder of Bachelor of Education in Arts or Bachelor of Education in Science with a minimum G.P.A. of 3.8 out of 5.0, obtained from a recognized university.

### **1.9.3 Remuneration:** Salary Scale PUTS 1.1

## **1.10 Tutorial Assistant – Philosophy of Education (1 Post)**

### **1.10.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogy for those who had none before;
- ii) To understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) To conduct tutorials, seminars and practicals;
- iv) To assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) To perform any other duties that may be assigned by the relevant authorities.

### **1.10.2 Qualifications**

Holder of Bachelor of Education in Arts or Bachelor of Education in Science with a minimum G.P.A. of 3.8 out of 5.0 obtained from a recognized university.

### **1.10.3 Remuneration: Salary Scale PUTS 1.1**

## **1.11 Tutorial Assistant- Professionalism and Ethics in Education (1 Post)**

### **1.11.1 Duties and Responsibilities;**

- i) Undergo an induction course in pedagogy for those who had none before;
- ii) Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) Conduct tutorials, seminars and practicals;
- iv) Assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) Perform any other duties that may be assigned by the relevant authorities.

### **1.11.2 Qualifications**

Holder of Bachelor of Education in Arts or Bachelor of Education in Science with a minimum G.P.A. of 3.8 out of 5.0 obtained from a recognized university.

### **1.11.3 Remuneration: Salary Scale PUTS 1**



## **1.12 Assistant Lecturer – Educational Management and Leadership (1 Post)**

### **1.12.1 Duties and Responsibilities;**

- i) Undergo an induction course in pedagogic skills for those who had none before;
- ii) Carry out lectures, conduct tutorials, seminars and practicals for Undergraduate Programmes;
- iii) Prepare and present case studies;
- iv) Conduct and publish/disseminate research results;
- v) Recognize students having difficulties, intervene and provided help and support;
- vi) Participate in consultancies and community services under Supervision;
- vii) Undergo postgraduate training to PhD level; and
- viii) Perform any other duties that may be assigned by the relevant authorities.

### **1.12.2 Qualifications:**

Holder of Master of Education majoring Educational Management and Administration or Educational Management and Leadership or Educational Leadership and Policy Studies or Educational Leadership and Planning with a minimum G.P.A of 4.0 out of 5.0. In addition the candidate must have a minimum GPA of 3.8 out of 5.0 of the first degree from a recognised University. The applicant should have a consistency career progression in his/her relevant area of specialization from Bachelors to Master's degree.

### **1.12.3 Remuneration: Salary Scale PUTS 2**

## **1.13 Assistant Lecturer in Special Needs Education (1 Post)**

### **1.13.1 Duties and Responsibilities**

- i) Undergo an induction course in pedagogic skills for those who had none before;
- ii) Carry out lectures, conduct tutorials, seminars and practicals for Undergraduate programmes;
- iii) Prepare and present case studies;
- iv) Conduct and publish/disseminate research results;
- v) Recognize students having difficulties, intervene and provide help and support;
- vi) Participate in consultancies and community services under supervision;
- vii) Undergo postgraduate training to PhD level; and
- viii) Perform any other duties that may be assigned by the relevant authority.



### **1.13.2 Qualifications:**

Holder of Master of Education in Special Needs Education OR Master of Special Needs Education OR Master of Arts in Applied Social Psychology or Master of Education majoring Special Needs with focus to any category of Learners with Special Needs, with a minimum G.P.A of 4.0 out of 5.0. In addition the candidate must have a minimum GPA of 3.8 out of 5.0 of the first degree from a recognised University. The applicant should have a consistency career progression in his/her relevant area of specialization from Bachelors to Master's degree.

### **1.13.3 Remuneration: Salary Scale PUTS 2**

## **1.14 Assistant Lecturer in Political Science/Civics Teaching Methods (1 Post)**

### **1.14.1 Duties and Responsibilities**

- i) Undergo an induction course in pedagogic skills for those who had none before;
- ii) Carry out lectures, conduct tutorials, seminars and practicals for Undergraduate programmes;
- iii) Prepare and present case studies;
- iv) Conduct and publish/disseminate research results;
- v) Recognize students having difficulties, intervene and provide help and support;
- vi) Participate in consultancies and community services under supervision;
- vii) Undergo postgraduate training to PhD level; and
- viii) Perform any other duties that may be assigned by the relevant authority.

### **1.14.2 Qualifications:**

Holder of Master of Arts with Education or Master of Education or Master of Education in Curriculum Studies/instruction with research focusing on Social Sciences Teaching Methods with a minimum G.P.A of 4.0 out of 5.0. In addition the candidate must have a minimum GPA of 3.8 out of 5.0 of the first degree from a recognised University. The applicant should have a consistency career progression in his/her relevant area of specialization from Bachelors to Master's degree.

### **1.14.3 Remuneration: Salary Scale PUTS 2**

## **FACULTY OF HUMANITIES AND SOCIAL SCIENCES**

### **1.15 Tutorial Assistant- Demography (1 post)**

#### **1.15.1 Duties and Responsibilities;**

- i) Undergo an induction course in pedagogy for those who had none before;
- ii) Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) Conduct tutorials, seminars and practicals;
- iv) Assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) Perform any other duties that may be assigned by the relevant authorities.

#### **1.15.2 Qualifications**

Holder of Bachelor of Education (Arts)/Bachelor of Arts with(in) education/Bachelor of Science with(in) Education majoring Geography, Bachelor Degree of Education majoring Geography, Bachelor of Arts in Geography and Environmental Management/studies, Bachelor of Arts in demography/population studies, Bachelor of Arts in Geography and Population Studies, Bachelor of Arts in Archaeology and Geography, Bachelor Degree in Population and Development Planning with a G.P.A of not less than 3.8 out of 5.0 from a recognized University.

#### **1.15.3 Remuneration:** Salary Scale PUTS 1.1

### **1.16 Tutorial Assistant – Economics (1 Post)**

#### **1.16.1 Duties and Responsibilities;**

- i) Undergo an induction course in pedagogy for those who had none before;
- ii) Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) Conduct tutorials, seminars and practicals;
- iv) Assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) Perform any other duties that may be assigned by the relevant authorities.

### **1.16.2 Qualifications**

Holder of Bachelor of Arts/Science in Economics, Economics and Statistics, Economics and Mathematics, Economics and Computer Science, Bachelor of Arts with (in) Education majoring in Economics or Bachelor of Education in Arts majoring in Economics with a G.P.A of not less than 3.8 out of 5.0 from a recognized University.

### **1.16.3 Remuneration:** Salary Scale: PUTS 1.1

## **1.17 Tutorial Assistant – History (2 Posts)**

### **1.17.1 Duties and Responsibilities;**

- i) Undergo an induction course in pedagogy for those who had none before;
- ii) Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) Conduct tutorials, seminars and practicals;
- iv) Assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) Perform any other duties that may be assigned by the relevant authorities.

### **1.17.2 Qualifications**

Must be a holder of Bachelor of Arts in Historic Archives, Archival Studies, Heritage Studies, Heritage Management, History, Cultural Studies, Bachelor of Arts with (in) Education majoring in History or Bachelor of Education in Arts majoring in History with a G.P.A of not less than 3.8 out of 5.0 from a recognized University.

### **1.17.3 Remuneration:** Salary Scale: PUTS 1.1

## **1.18 Tutorial Assistant – Chinese Language (2 Posts)**

### **1.18.1 Duties and Responsibilities;**

- i) Undergo an induction course in pedagogy for those who had none before;
- ii) Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) Conduct tutorials, seminars and practicals;
- iv) Assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) Perform any other duties that may be assigned by the relevant authorities.

### **1.18.2 Qualifications**

Holder of a bachelor degree in Chinese Language, Bachelor of Arts with Education majoring in Chinese or Bachelor of Education in Arts majoring in Chinese with a G.P.A of not less than 3.8 out of 5.0 from a recognized University.

### **1.18.3 Remuneration:** Salary Scale: PUTS 1.1

## **1.19 Tutorial Assistant – French Language (1 Post)**

### **1.19.1 Duties and Responsibilities;**

- i) Undergo an induction course in pedagogy for those who had none before;
- ii) Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) Conduct tutorials, seminars and practicals;
- iv) Assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) Perform any other duties that may be assigned by the relevant authorities.

### **1.19.2 Qualifications**

Holder of a bachelor degree in Language Studies (majoring in French and other language), Bachelor of Arts in French, Bachelor of Arts with Education majoring in French and any other language or Bachelor of Education in Arts majoring in Chinese with a G.P.A of not less than 3.8 out of 5.0 from a recognized University.

### **1.19.3 Remuneration:** Salary Scale: PUTS 1.1

## **1.20 Assistant Lecturer – Economics (1 Post)**

### **1.20.1 Duties and responsibilities;**

- i) To undergo an induction, course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practicals for Undergraduate programmes;
- iii) To prepare and present case studies;
- iv) To conduct and publish/disseminate research results;
- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under Supervision;
- vii) To undergo postgraduate training to PhD level; and
- viii) To perform any other duties that may be assigned by the relevant authority.

### **1.20.2 Qualifications:**

Holder of Master of Arts/Science in Economics or Development Economics with at least a GPA of 4.0 out of 5.0. In addition, the candidate must have a minimum GPA of 3.8 out of 5.0. In addition the candidate must have a minimum GPA of 3.8 out of 5.0. In addition the candidate must have a minimum GPA of 3.8 out of 5.0 of the first degree from a recognised University. The applicant should have a consistency career progression in his/her relevant area of specialization from Bachelors to Master's degree.

### **1.20.3 Remuneration:** Salary Scale PUTS 2.1

## **1.21 Assistant Lecturer - Development Studies/African Studies (1 Post)**

### **1.21.1 Duties and responsibilities;**

- i) To undergo an induction, course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practicals for Undergraduate programmes;
- iii) To prepare and present case studies;
- iv) To conduct and publish/disseminate research results;
- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under Supervision;
- vii) To undergo postgraduate training to PhD level; and
- viii) To perform any other duties that may be assigned by the relevant authority.

### **1.21.3 Qualifications:**

Holder of Master degree in any of these disciplines: African Studies, Development Studies, Anthropology, Ethics of Governance and Public Service, Public Health or Community Development with at least a GPA of 4.0 out of 5.0. In addition the candidate must have a minimum GPA of 3.8 out of 5.0 of the first degree from a recognised University. The applicant should have a consistency career progression in his/her relevant area of specialization from Bachelors to Master's degree.

### **1.21.3 Remuneration:** Salary Scale PUTS 2.1

## GENERAL CONDITIONS

Interested candidates should apply in confidence, enclosing certified copies of academic certificates, transcripts/testimonials, and detailed CV with addresses of two referees. Applications should reach the undersigned within two weeks from the date of this advertisement.

### **Note:**

- i) All applicants must be Citizens of Tanzania generally with an age not above 45 years of age except for those who are in Public Service;
- ii) **People with disabilities are highly encouraged to apply and should indicate clearly in the portal for MUCE attention;**
- iii) Applicants employed in the Public Service must channel their application letters through their respective employers. Applicants who will not comply to such status will lead to automatic disqualification;
- iv) Certificates from foreign Universities should be verified by the Tanzania Commission for Universities (TCU);
- v) The National Examination Council of Tanzania (NECTA) should verify certificates from foreign examination bodies for Ordinary or Advanced level education;
- vi) Candidates with unclassified degrees should attach an official GPA count from the respective University;
- vii) Applicants who were once employed in the public service should state the organization they worked with and why they were terminated from the public service;
- viii) A signed application letter should be written in English and Addressed to the:  
**Deputy Principal – Planning, Finance and Administration,  
Mkwawa University College of Education,  
P.O. Box 2513, Iringa.**
- ix) Deadline for application is 15<sup>th</sup> June, 2025;
- x) Only shortlisted candidates will be informed on the date of interview and;
- xi) Presentation of forged certificates and other information will necessitate to legal action.

**NOTE:** All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz> and not otherwise (This address also can be found at PSRS Website, click ‘Recruitment Portal’).