

University of Dar es Salaam



Mkwawa University College of Education Faculty of Humanities and Social Sciences Department of Languages and Literature

Join MUCE Language Short Courses Today!

Are you eager to **expand** your skills, **learn** a new language, or **enhance** your career prospects? Mkwawa University College of Education (MUCE) invites you to enrol in our diverse range of short courses. Whether you are looking to master Swahili, improve your English or French, or explore the Chinese language and culture, we have the perfect programme for you!

This guide outlines all essential details—from choosing your course and understanding fees to scheduling and submitting your application.

1. Courses Offered

i. Swahili

- **Levels Offered:** Basic, Intermediate, Advanced (Admission Criteria for Each Level are found at the end of the announcement)
- **Duration & Schedule:**
 - 12-Week Option: 4 hours/week (total 48 hours)
 - 8-Week Option: 6 hours/week (total 48 hours)
 - 6-Week Option: 8 hours/week (total 48 hours)
 - 4-Week Option: 12 hours/week (total 48 hours)
- **Mode of Offering:** On-site or Online (for Basic/Introductory Level only)
- **Tuition Fees:**
 - 12-Week: USD 11/hour
 - 8-Week: USD 12/hour
 - 6-Week: USD 13/hour
 - 4-Week: USD 17/hour

ii. English and French

- **Levels Offered:** Basic, Intermediate, Advanced
- **Duration & Schedule:** 12 weeks; Monday–Friday, 4:00 p.m.–6:00 p.m. (on-site)
- **Tuition Fees:**
 - i. Basic: TZS 200,000 (locals), USD 100 (foreigners)
 - ii. Intermediate: TZS 250,000 (locals), USD 120 (foreigners)
 - iii. Advanced: TZS 300,000 (locals), USD 150 (foreigners)

iii. Chinese

- a. **Levels:** Basic, Intermediate, Advanced (each level has two sublevels: Level 1 and Level 2)
- b. **Schedule:** According to the College's general timetable
- c. **Tuition Fees:**
 - i. Free for MUCE students
 - ii. TZS 300,000 for each sublevel (for non-MUCE students)

2. Registration fee

- A one-time non-refundable registration fee of TZS 10,000 (locals) or USD 15 (foreigners), paid upon initial enrollment.

3. Application Process

Step 1: Choose Your Course

- Visit the MUCE website or contact the Department of Languages to explore available courses.

Step 2: Complete the Application Form

- **Download the application form** from the MUCE website (www.muce.udsm.ac.tz) or collect a hard copy from the Department of Languages.
- Fill in your personal details (name, contact information, and nationality if applicable) and indicate the course of choice.

Step 3: Submit Required Documents

- A copy of a valid ID (passport or national ID).
- Proof of language proficiency (if joining intermediate/advanced levels).
- One passport-sized photograph.

Step 4: Pay the Registration Fee

- Pay via the College's bank account (details below) and attach the receipt to your application.
 - **Account Name:** Mkwawa University College Expend Ac
 - **Account Number:** 0150592916700
 - **Bank:** CRDB
 - **TIN Number:** 103-985-749
 - **Swift Code:** CORUTZTZ

Step 5: Submit Application Form and Documents

- **In Person:** Drop off your completed application package at the Department of Languages, MUCE.
- **By Email:** Send scanned copies of the application form, supporting documents, and proof of payment to spembawamama@yahoo.com and spemba.spemba@muce.ac.tz.

Step 6: Confirmation

- The department will confirm receipt and provide further instructions on orientation and course scheduling.

Step 7: Orientation Session

- Attend a brief orientation (on-site or online) to get acquainted with course structure, resources, and instructors.

4. Course Schedules & Holidays

- **Swahili for Foreigners:** Flexible durations (12, 8, 6, or 4 weeks) with varying weekly hours (4–12 hours/week).
- **English and French Course:** Monday–Friday, 4:00 p.m.–6:00 p.m.
- **Chinese Language & Culture:** Refer to the College’s general timetable available at our website www.muce.udsm.ac.tz.
- **Holidays & Breaks:** All on-site courses observe local public holidays.

5. Certificates

Upon successfully completing the course, learners receive an **official Certificate of Completion** featuring:

- Learner’s full name
- Course title
- Date of completion
- Any relevant credits or professional development hours

Ready to Apply?

Follow the steps above, submit your application, and join our vibrant learning community at MUCE. For more information, please visit our website (www.muce.udsm.ac.tz) or contact the Department of Languages and Literature directly at +255 764 533 143 or spembawamama@yahoo.com / spemba.spemba@muce.ac.tz.

Admission Criteria for Each Level (Based on Internationally Recognized Standards)

Our language programmes in Swahili, English, and French adhere to globally recognized proficiency guidelines to ensure learners are placed at the most appropriate level:

- 1. Basic (On-Site; Also Offered Online for Swahili Only)**
 - Designed for learners with little to no prior knowledge of the language.
 - Requires a fundamental or beginner-level understanding, if any, consistent with entry-level international standards (e.g., CEFR A1).
- 2. Intermediate (On-Site)**
 - Suitable for learners who can understand and communicate effectively in routine situations.
 - Requires a demonstrated ability to handle everyday tasks in spoken and written contexts, typically aligning with intermediate international benchmarks (e.g., CEFR B1–B2).

3. **Advanced (On-Site)**

- Intended for learners aiming to refine and master professional or academic language skills.
- Admission typically requires a high level of fluency and comprehension, aligning with advanced global proficiency levels (e.g., CEFR C1–C2).